Dylan Hughes and Peter Mullen

Clerks to the Council / Clercod i'r Cyngor

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www.gwersylltcommunitycouncil.co.uk

Gwersyllt Community Resource Centre
Second Avenue
Gwersyllt
Wrexham
LL11 4ED

8 December 2022

Dear Councillor

Your attendance is requested at a MEETING of GWERSYLLT COMMUNITY COUNCIL to be held at the GWERSYLLT COMMUNITY RESOURCE CENTRE on WEDNESDAY, 14 DECEMBER 2022 at 7.00 p.m. for the transaction of the business specified below.

A separate note will be sent to Members about the arrangements to allow people to join the meeting from another location.

Yours sincerely

Clerk to the Council

P. I Maller

Note: In accordance with previously agreed arrangements, the Council will endeavour to complete its business by 8.45 p.m.

AGENDA

- 1. Apologies for Absence:
- 2. Declarations of Personal Interests:
- **3.** <u>Public Questions:</u> Any Members of the public wishing to make representations, ask questions or give evidence should advise the Clerks to the Council by not later than 5.00 p.m. on Tuesday, 13 December 2022.



- **4.** <u>Minutes:</u> To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 16 November 2022 (To follow).
- 5. Policing in the Community:
- (i) Update from PCSO Lana Kelleher Lightwood:
- (ii) Members' Issues/Concerns:
- **6. Street Lighting Issues:** Members to report any issues giving cause for concern.
- 7. <u>Open Access Youth Provision in Gwersyllt:</u> To consider the attached monitoring report from the Caia Park Partnership Ltd. for the Quarter 2 monitoring period (July-September 2022).
- 8. Staffed Play Provision in Gwersyllt:
- (i) <u>Playwork Projects</u>: To consider the attached report of the Play and Youth Team, Wrexham County Borough Council, for 2022/23.
- (ii) <u>Funding for Staffed Play Provision in 2023/2024</u>: To consider the attached letter from Gareth Stacey, Wrexham County Borough Council's Assistant Team Lead Play and Youth.
- **9.** Statements of Income and Expenditure and Bank Reconciliations: Clerk to report.
- 10. Applications for Financial Assistance:
- (i) Home-Start Borough of Wrexham: To consider the attached application.
- (i) Review of Current Policy: Clerk to report.
- **11.** <u>Road Safety:</u> In accordance with Members' instructions, this is now a standing item of business for discussion by Council.
- **12.** <u>Well-being Issues:</u> To be discussed by Council on a quarterly basis in accordance with the decision taken by Council at its Annual Meeting.



- (i) <u>Cost of Living Crisis and Warm Places Grants:</u> To discuss the attached Information circulated by Wrexham County Borough Council.
- (i) Consultation on Flintshire and Wrexham's draft well-being plan: (Copy attached).
- **13. Consultations:** To report receipt of the following consultations:
- (ii) <u>Council Tax: Consultations on Draft Regulations to Extend Exceptions to Second Home Premiums and on Guidance</u>: This is a Welsh Government consultation. A copy of the consultation documents and the response form can be found at:

<u>Draft council tax (exceptions to higher amounts) (Wales) (amendment)</u> Regulations 2023 I GOV.WALES

Council tax premiums for long-term empty and second homes: guidance for local authorities I GOV.WALES

The closing date for submission of comments is 22 December 2022.

(iii) The Future of Welsh Communities – Call for Evidence: The Commission for Welsh-speaking Communities is keen to receive evidence about how Welsh-speaking can be strengthened. Strengthening Welsh-speaking communities is central to the Welsh Government's strategy of doubling the daily use of Welsh by 2050. The Commission for Welsh-speaking Communities was established by the Welsh Government in order to make recommendations that would help achieve this.

A copy of the consultation document and response form can be found at:

The future of Welsh-speaking communities:call for evidence [HTML] I GOV.WALES

The closing date for comments is 13 January 2023.

14. <u>Planning Matters</u>: To consider the following applications for planning permission:



- P/2022/0999 Creation of Off Road Parking Area Land Opposite 1-5 Heol
 Pedr, Gwersyllt
- P/2022/0980 Two Storey Side Extension 36 Pendine Way, Gwersyllt
- P/2022/0978 Construction of a New Access Off a Classified Highway to Create Off Road Parking – 47 Bluebell Lane, Pandy
- P/2022/0971 Erection of Dwelling 3-4 Willow Cottages, Glan Llyn Road,
 Bradley

Details of the above-mentioned applications can be viewed at www.wrexham.gov.uk/plans

15. Members' Issues/Concerns:

- (i) <u>Noticeboard Provision:</u> Item placed on the agenda at the request of Councillor Martyn Davies.
- (ii) Gwersyllt Station: Councillor Arthur Jones to report.
- (iii) Other Issues and Concerns: Members to report.
- 16. Clerk's Update:
- 17. Accounts for Payment:
- **18. Information Items:** To note the following:
 - Appropriate Sum under Section 137 (4) (a) of the Local Government Act
 1972 Section 137 Expenditure Limit for 2023-24: Letter from Martin Bull,
 Local Government Finance Policy & Sustainability Division.
 - <u>School Crossing Patrol Service Invoices for 2022/2023:</u> Email from Graham Lloyd, Wrexham County Borough Council.



ITEM 7

CAIA PARK PARTNERSHIP LTD: YOUTH TEAM

Contract Monitoring
between
Gwersyllt Community Council
and
Caia Park Partnership Ltd
for
Open access youth provision in
Gwersyllt Community Council Wards.

2022-23

QUARTER TWO

Monitoring Period: Jul-Sep 2022





Quarter 2

As we moved into the second quarter, the team continued to deliver three contracted sessions per week, as in as agreed in the SLA. Sessions are delivered in Bradley on Mondays, a Detached team work on the streets on Tuesday evenings and Gwersyllt YC is held on Wednesday afternoons.

Our detached sessions and Gwersyllt YC have continued to see good levels of engagement but unfortunately, the team have seen a decline in the numbers of young people attending our Bradley club.

The team have taken steps to try and address the situation at Bradley, including the possibility of moving the service to a new venue and I will speak about this in greater detail later in this report.

The Gwersyllt club continues to attract between 20 and 30 young people each week and over the last 3 months, the team have delivered sessions that have included a variety of activities which culminated in a trip to Flipout Chester during the Summer Holidays.

The detached service is still engaging with between 10-20 young people per session, working to ease pressures on local businesses in regards to ASB and promote the services we offer.

As is customary during the second quarter of each year, the summer holidays saw a certain level of variation in numbers as young people and their families were able to take proper holidays for the first time in three years. This is a trend seen annually and is also affects most of our other services across each of the SLA's we work under.

unusually, extreme heat also had quite an impact on our services over the course of quarter two, with two detached and one club session at Bradley being cancelled due to the two separate heatwaves that hit the country during July and August. these sessions were cancelled on Health and Safety grounds due to concerns for staff working in near 40 degree heat.

On the whole, we feel that the quarter has been successful, despite the issues relating to Bradley, and the teams have still managed to make over 300 contacts during that time.

Staffing

In my previous report, I mentioned that we had been impacted by the loss of two staff who had gone to work in America and Canada for the Summer. Towards the end of quarter two, Sav Lloyd has returned to work with the team and is settling back into her role at Gwersyllt YC. Having a familiarity with both the service and the majority of the young people that attend, has helped Sav ease back in after her three-month absence. Tony Gibson is due to return in Mid-October, meaning that the team will be back to full capacity by the time our next report is due.

Detached work

The Tuesday detached team continue to deliver a session on the streets each Tuesday evening. the team continues to engage with as many as 20 young people in a session and also offer support where they are able to, to local businesses in regards to any ASB.

There have been extra detached sessions carried out this quarter, as a result of the low numbers at Bradley YC. The team have engaged with several of the group that were attending the Bradley sessions and been informed that they have stopped attending Bradley YC and only use Gwersyllt YC as they don't find the building very welcoming and that they feel that Bradley has little to offer other than the PS5. Lack of pool and table tennis facilities was a big factor, especially when many of our other services provide at least one, if not both of those activities.

Their have been discussions about the young people's comments within both our team meetings, and in meetings with members of the CC and WYPP to discuss their issues. This will be touched upon further in the 'Bradley' section of this report.

Gwersyllt Youth Club

Gwersyllt YC has continued to run well with good levels of attendance and engagement each week, the club has continued to offer its staple activity offerings such as Table Tennis, PS5, Board Games, Arts and Crafts, but the young people have also benefitted from a cook and eat session almost every week; as has been mentioned previously, some young people have mentioned to staff, especially over the summer holidays where school



dinners are not available, that they have eaten very little that day, therefore we do try to include some form of cook and eat activity each week, even if it is just some toast and topping, young people lead the decision making when it comes to what is done in the kitchen each week, and the staff have been very resourceful in getting what is needed to ensure we manage to meet expectations. This quarter the young people have participated in sessions that have resulted in foods such as healthy chicken/veg fajitas, healthy chilli c on carne, and healthy pitta bread pizzas. During these sessions young people discussed the cost of ingredients, the benefits of cooking home cooked foods for both health reasons and for financial benefits, they have focused on the positives of making 'Fakeaways' instead of buying 'Takeaways', and importantly they have discussed topics such as health and safety in the kitchen, and basic food hygiene.

Young people at the club also enjoy arts and craft sessions, as pictured right staff try and deliver varying A&C sessions, and there is always willing participants.

This quarter also saw the club attend their reward activity

during the summer holidays; a trip to flipout was on the cards this time around with everyone having a great time at the Chester venue. The staff team saw a positive shift in social behaviour whilst on the trip, with no real behavioural issues being witnessed by the Flipout staff, nor the Youth Workers

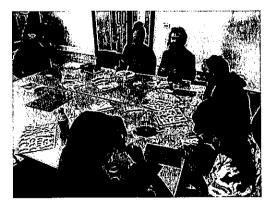
which is a great step.

Plans for the next quarter include the purchase of a pool table, unfortunately we are unable to purchase a proper slate bed pool table similar to other clubs we deliver, but the centre staff have kindly ensured we have room in the cupboard to fit a decent sized fold away pool table, which the youth club attendees are really excited about.









Bradley YC

Unfortunately, the team have seen a huge decline in the numbers attending our Bradley Youth Club sessions.

An ongoing issue at Bradley Village Hall comes in the form of the team having no designated storage space to keep equipment on site, meaning all resources need to be brought in weekly by the staff team. Any holidays or sickness cover is often carried out by staff that do not drive, limiting their ability to bring larger/ heavier items into clubs due to the need to use public transport.

Having no storage on site and being limited to what staff can carry in our trolleys, really limited the sessions we were able to deliver. This coupled with the lack of a pool table and a real table tennis table further reduces the appeal to young people as the team struggle to make the Hall an inviting place for any young people that may want to attend. Over quarter one, the team 'built' their own table tennis using the centres own tables but this proved only useful in the short term. The team work hard to deliver a programme of varied activities but from experience, a centre without any of the real club staples such as pool and table tennis always struggles to attract visitors.

Chris, John and on occasion Andy, took to carrying out detached sessions on days when no young people attended the centre, and what they first put down to the usual summer holiday lull actually turned out to be more of a case of the young people protesting with their feet. During the detached sessions, the team met several of those that had been attending and upon questioning, they told us that they found the club a bit boring as we didn't have the same on offer as Gwersyllt or some of our other services they may have attended. Those that had started to visit on the back of attending the Gwersyllt club, in particular, highlighted the differences between both clubs.

As the quarter came towards its end, the team were approached by a representative of the CC regarding the possibility of changing the venue of the Bradley session.

The team met with Tina and Gaynor from the CC and Sam from WYPP to discuss the issues at Bradley Village Hall and possible solutions.

Tina proposed the gym, after a conversation between herself and the owner resulted in him offering the use of the building as an alternative location.

A further meeting took place at the gym and both Chris and Andy, while impressed with the building as a much more welcoming venue, more likely to attract young people, explained that any decisions

to change venues must first be approved by Senior management and then there would be a series of Health and Safety protocols that would need to be followed out, including risk assessments etc.

Andy also explained that this could be a lengthy process and a realistic target to look for changing venues, should it be decided that this will be the course of action we will take, would be after the end of quarter three.

Andy has discussed the matter with Jon Stumpp and the ball is now rolling so we will aim to update the council as soon as we have any further news.

Overall Combined Figures for Jul-Sep 2022

Period	Number	of	sessions	Number	of	Contacts
	provided			Made		
Jul-Sep 2022	36/39 (Bank	hol and I	∃&S grounds)		323	

Age Ranges of Young People Engaged With for Jul-Sep 22

Table A - Number of contacts

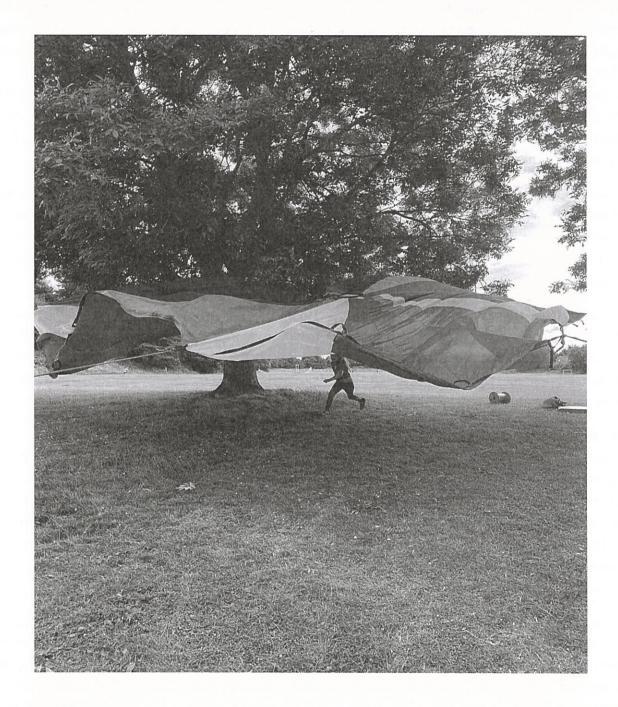
_	8-10 years	11-12 years	13+ years	Total
Male	26	85	57	168
Female	20	110	25	155
Total	46	195	82	323





ITEM &(i)

Gwersyllt Report 2022/23





Playwork Projects: supporting children to play out earlier and more often

Over the past few generations there has been a significant shift in the age at which children start playing out in their community independently of their parents and/or carers. Where it might previously have been normal to see children aged four or five playing out (often with older children keeping an eye on them) in some communities children now only start being allowed to play out on their own, or with friends, at the age of 10 or 11. This change in culture has occurred for a number of reasons including increases in the amount and speed of traffic, sensationalist media reporting of tragic incidents, greater pressure on parents of young children to work and an over-structuring of children's time outside of school. As a result parents are understandably more cautious about allowing their young children out to play and often struggle to find time for play within the busy schedule of work, childcare and other extra-curricular activities.

This should be a concern for communities because playing out is essential to children forming attachments to their local neighbourhoods and the other people in them. Playing is how children get to know and be known and the positive experiences they have whilst playing will affect how they feel about the places where they live. If children are starting to play out later and if they play out less often they will miss out on vital years of forming positive relationships with their communities.

Our playwork projects support parents, other carers and children to feel more confident about playing out in their local communities and encourage them to prioritise time for playing out alongside other more structured activities. In doing so our aim is to support children to play out from as early as is possible and to continue playing out regularly throughout their childhoods. However our ability to do this will depend on where and when play provision is made available.

Of course every community is unique with its own layout and demographics but in our experience, and based on the attendances of children across our service, we have identified two keys factors that influence the age at which children start to attend and how often we engage with them. The first is location and more specifically the proximity of provision to people's homes and how easily children can access different sites. The closer the provision the more likely parents are to allow their young children to attend, especially if they don't have to cross any busy roads to get there; some of our best attended projects are right on the doorstep of where people live. The second is consistency, in terms of how regularly provision runs from a particular site, how long it has been run from there and how often the staff change.

Where provision is run at the same time, on the same days and from the same sites over a prolonged period of time, families come to know what to expect and build this into the routine of their lives. Furthermore where provision is delivered consistently throughout the year, rather than just in school holidays, children attend more regularly. Finally the consistency of staffing is important because parents and children need to know and trust the people looking after them. If provision is delivered year round rather than just in school holidays we are more likely to be able to retain the same staff.

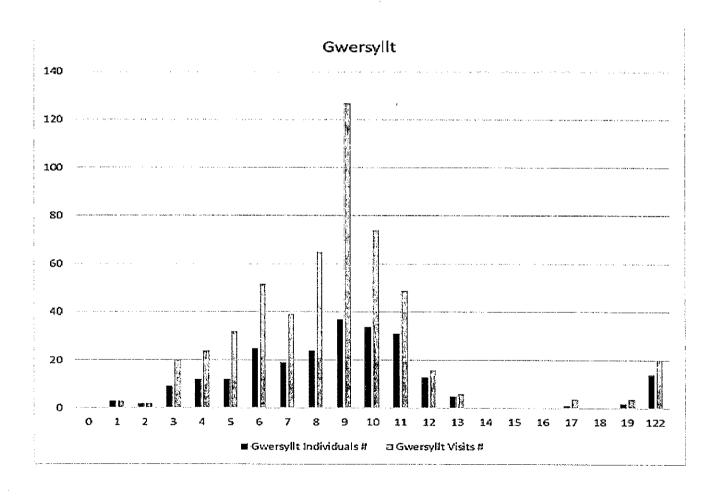
We would encourage all community councils to bear this information in mind when reviewing the attendance statistics and when considering plans for funding similar provision in the future.

Attendance Statistics for Gwersyllt

	2021	2022
Number of sessions	48	60
Total number of visits	448	544
Average attendance per session	9	9
Total number of different children	250	244
Average visits per child	1.7	2.2

	No. of sessions		No. of visits		Average attendance	
	2021	2022	2021	2022	2021	2022
Pendine Park	13	15	162	202	12	13
Bradley Fields	14	18	169	208	12	12
Summerhill	7	7	61	27	9	4
Sydallt	13	20	56	113	4	6

Pendine park & Bradley field continue to be well attended. There has been an increase in total visits and the average visits per child has increased.



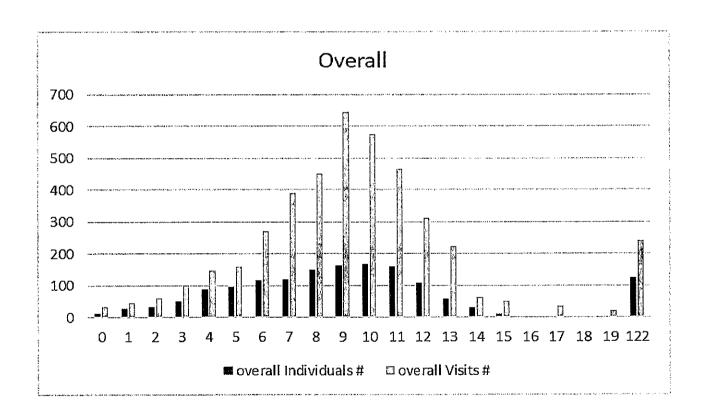
^{*122} is recorded where we do not have an age for the child, this could be because they are not on the Wrexham school data base, usually because that are too young or attend school in another county.

Recommendation to the Community Council

We recommend maintaining the current levels of provision in both holiday and term time due to the evidenced demand. However the attendance figures in Sydallt have been decreasing as we feel that many of the children in Sydallt have 'out grown' the sessions due to their age, as a result of this we would recommend moving our term-time sessions to Bradley fields as this location is well attended and the project would have further reach. We would be happy to discuss options going forward.

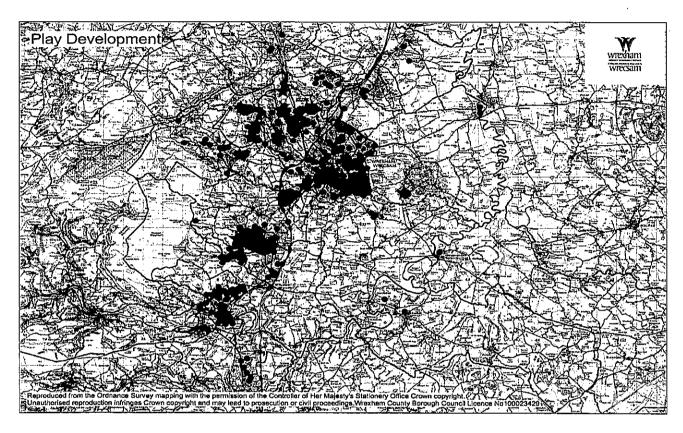
Attendance Statistics for all Wrexham County Borough Council run playschemes

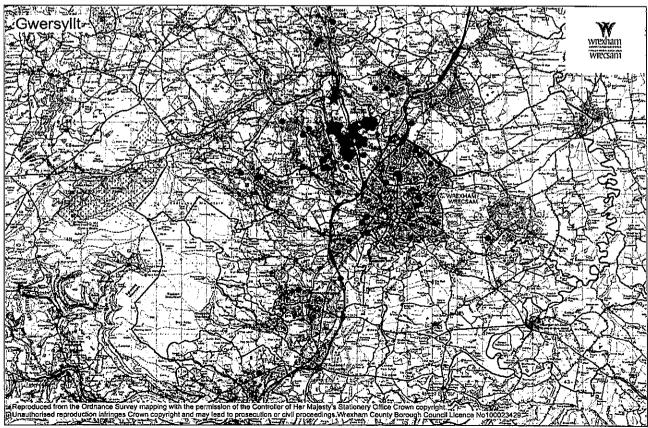
	2021	2022
Number of Community Councils	9	9
Number of sessions	270	322
Total number of visits	4189	5145
Average attendance per session	16	16
Total number of different children	1438	1883
Average visits per child	2.9	2.7



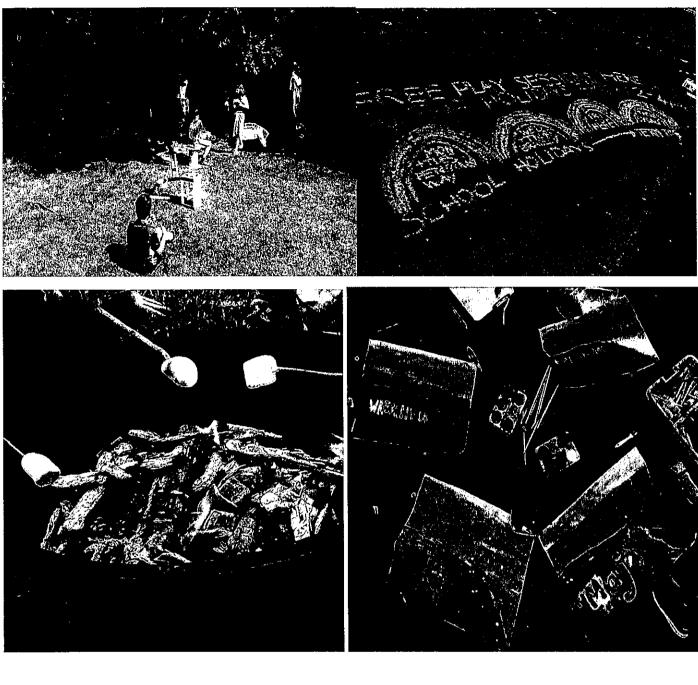
Mapping of Service Users:

The maps on the following two pages show where children travel from in order to access the play provision, this is based on the postcodes of where they live. The red star shows where the play provision is actually located and each blue dot represents a different postcode. There isn't a blue dot for every child because some children have the same postcode. As a consequence these maps show the spread of where children come from rather than the actual number of different children.











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Pennaeth Addysg/Head of Education Karen Evans

31 Chester St, Wrecsam LL13 8BG 31 Chester St, Wrexham LL13 8BG Ffôn/Tel: 01978 292000 www.wrecsam.gov.uk www.wrexham.gov.uk



Ein Cyf/Our Ref: Dyddiad/Date Gofynner am/Ask for Rhif Union/Direct Dial E-bost/E-mail

GS/JD/ONOV22 November 22 Jay Davies 01926 298361 jay.davies@wrexham.gov.uk

Dear Councillors

Funding for Staffed Play Provision in 2023-2024

Thank you for funding the delivery of staffed play provision in your communities this year. We are aware that Community Councils will now be in the process of planning their budgets for the next financial year and hope that you will continue to fund play provision.

As a committed investor in children's play, we are delighted to update you that a quarter of all play sessions delivered in your community by the WCBC play team over the school summer holiday has been funded via the 'Welsh Government Summer of Fun funding'. This saving to you will be reflected in our final invoice, the reduction is outlined below.

	25% reduction of summer sessions	£959.00	
١			

2023-2024 play provision costs

We are now entering into the 3rd year of our agreed SLA however, as I'm sure you will be aware, rising costs and staff wages has resulting in an increase to our costs.

During 22/23 the community council contributes £12,010.43 for 5 sessions during each school holiday. The cost of the same service in 23/24 has now increased to £14,119. We are hopeful that we would be able to mitigate this increase next year however it would be remiss of us not to highlight this increase.

If possible we would like to meet with members of the council for a 6 month review in September 23 to discuss ways in which we can reduce the costs and honour our existing SLA.

We look forward to working with you and your community again next year

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.

We welcome correspondence in Welsh.
We will respond to any correspondence in Welsh and this will not lead to any delay.

Yours sincerely

Gareth Stacey

WCBC Assistant Team Lead - Play and Youth



GWERSYLLT COMMUNITY COUNCIL

1.

What is your organisation's name and address? Organisation name Home-Start County Borough of Wrexham Organisation address Salvation Army Building Garden Road Rhosddu Wrexham LL11 2NU 2. What type of organisation are you? Voluntary or community organisation Sports club/group Senior citizen's club/group School Health body Other (please specify)

3. Are you a registered charity? No Yes Yes
If yes what is your registration number 1105325
When did your organisation start? Month Sep Year 1991
Are you a branch of a larger organisation? No
If yes, what is the name of your larger organisation?
Home-Start UK offer a national voice, support with governance, policy and safeguarding. Each local Home-Start operates entirely independently as an individual charity. We do not get funded by Home-Start UK.
Are there any restrictions on who can join your organisation? No Ves If yes, what are they and why do you have them (maximum 50 words)
Home Start Wrexham supports families living across the county borough of Wrexham with at least one child from conception to age 12 years. This is as per our memorandum of understanding and articles of association.
4. Does your organisation have a website? No Yes I
If yes, what is your website address?
www.homestartwrexham.com

5. What does your organisation do? (maximum 50 words)

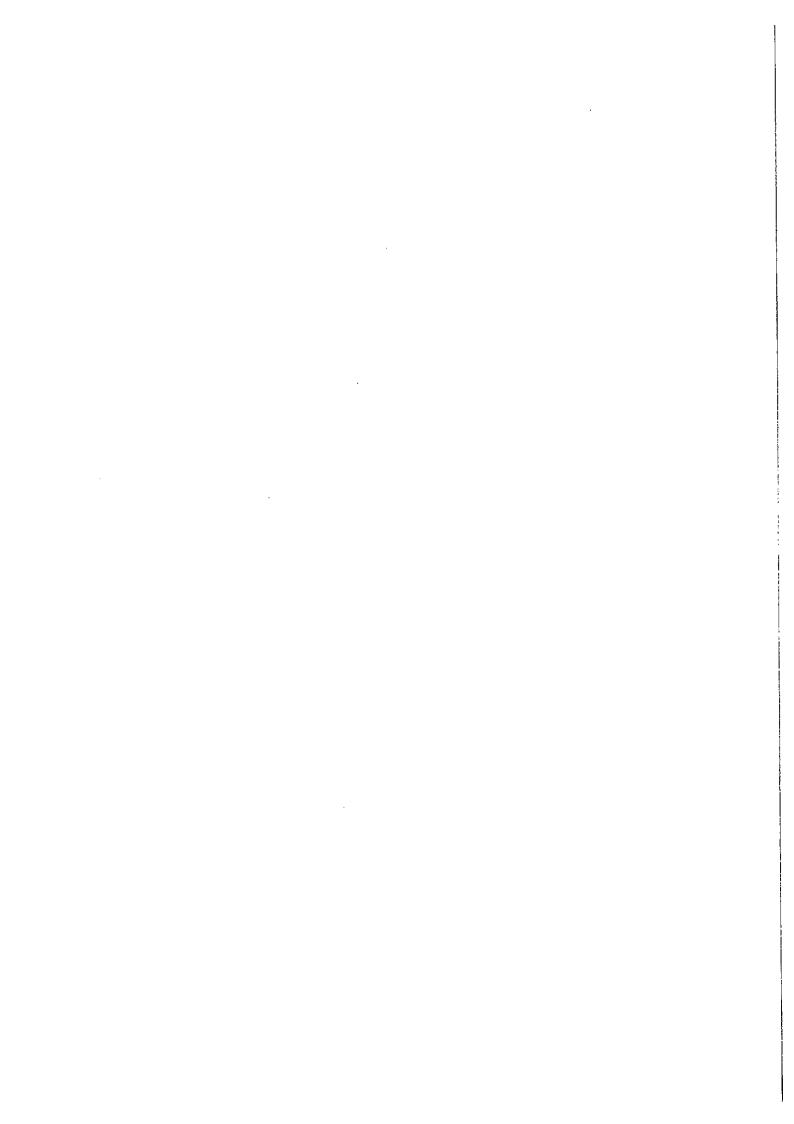
	-Start Wrexham supports families to raise their	
stimul	ating homes without risk of adverse childhood e	experiences.
6.	How much are you applying for?	£ 1000
gr	your application is successful, what do you in ant? ant: aximum 100 words — bullet points acceptable)	tend to do with the Council's
 Continue to offer support to families within the Gwersyllt area via home visiting service or variety of group support sessions. In the last 12 months, 25 families were referred to Home-Start Wrexham for support. Continue to support an average of 85 families at any one time across Wrexham Cover costs which are not supported by grants and contracts to ensure the organisation's sustainability 		
8.	Have you applied for a grant from other sou	rces? No Yes
	provide details num 50 words)	
Home-	-Start Wrexham are continually seeking financia amilies who need it. The need for that support is ersity for those already disadvantaged with the p	ever increasing in these times
9,	Financial information	
Please	enclose relevant financial information as listed	below.
Latest	bank statement or audited accounts	

Your organisation n transactions can be	nust have a recognised bank account into which all tracked.
Bank Name –	
1	HSBC
Bank Address	
Account Name	Home-Start County Borough of Wrexham
Account Number	Sort code: 40-47-26 Acc no: 72178699
10. Certifying (a	and Countersigning) the Application
I certify that all the in	nformation contained in this application is correct.
Name Pam I	
Signature	pe la
Position in organisat	ion Director
Contact details	Home-Start Wrexham Salvation Army Building Garden Road Rhosddu Wrexham LL11 2NU 01978 366660

Date	5/12/22	
		_

Every application for financial assistance must be endorsed by a countersignatory. The countersignatory must be someone who is resident in the County Borough. He/she should be of 'good standing' in the community and preferably hold a substantive position (e.g. Member of Parliament, Minister of Religion, Doctor, Dentist, Lawyer, Justice of the Peace, Lecturer, Teacher, Accountant, Established Civil Servant, Senior Manager). Application Countersigned by:

Name	DERYK DURRANT
Signature	
Position	CORPS OFFICEC
Date	6 December 2022







REPORT TO:

Executive Board

REPORT NO:

DATE:

8th November 2022

LEAD MEMBER:

Councillor David Bithell – Lead Member Housing

Councillor Beverley Parry-Jones – Lead Member

Corporate Services

CONTACT OFFICER:

Rebeccah Lowry (Tel: 315403)

SUBJECT:

Cost of Living Crisis

WARD:

All

PURPOSE OF THE REPORT

1.1 For Members to agree the proposed use of funds available to the Council to support residents of the County Borough in accessing a range of information and services to help with pressures associated with the cost of living crisis.

2. EXECUTIVE SUMMARY

- 2.1 The cost of living crisis is already having a significant impact on Wrexham residents, and is likely to worsen over the coming months.
- 2.2 At the meeting of Executive Board on 27 September 2022, Members committed to establishing a Cross-Party Member and Officer Working Group to consider the issues facing residents caused by the cost of living crisis. The first meeting of the Working Group took place on 13 October 2022 where it was agreed to meet fortnightly and to coordinate a short-term rapid response to the Cost of Living Crisis for our residents and communities.
- 2.3 The Working Group is an advisory, non-decision making body but may make recommendations or requests to other Committees, Panels, Lead Members or Officers as appropriate. The purpose of the Working Group is to inform the Council's response to the cost of living crisis and to facilitate means of support to our citizens. The Terms of Reference of the Group are attached at Appendix 1 of this Report.
- 2.4 Actions have already been taken to provide support and information to residents including:
 - establishing our libraries as Warm places with access to a range of information;
 - community based information events targeted specifically for our housing tenants taking place; and

- extensive features in the Council's Hosing Hotline publication providing detailed information on services available and tips and advice on actions that can be taken to save household bills and food costs.
- 2.4 The Welsh Local Government Association have established a Ministers and Local Authority Leaders Cost of Living Group, which meets fortnightly. Both Leader and Lead member Housing attend.
- 2.5 The Council is committed to ensuring a timely response to this crisis and to work with partners to support those who are experiencing difficulties due to the rising cost of living.

3. RECOMMENDATIONS

3.1 That Members:

- I. Approve the use of funds to provide the interventions listed in paragraph 4.6 of this report; and
- II. Agree for the Chief Officer Finance and ICT to enter into negotiations with Citizens Advice Bureau to agree the detailed services and outcomes to be funded, in consultation with Lead Member Finance, Lead Member Housing and Lead Member Corporate Services
- 3.2 Note: This matter is being dealt with as an urgent item of business in accordance with Section 5 (Rule 5.8.10(m)) of the Council's Constitution. The reason for urgency is in order to provide services to respond to issues experienced by residents of the County Borough due to the cost of living crisis in a timely way and to commit and spend the funds available for this purpose in 2022/23.

REASONS FOR RECOMMENDATIONS

To provide a timely response to this crisis and to work with partners to support those who are experiencing difficulties due to the rising cost of living.

4. BACKGROUND INFORMATION

- 4.1 At the meeting of Executive Board on 27 September 2022, Members committed to establishing a Cross-Party Member and Officer Working Group to consider the issues facing residents caused by the cost of living crisis. The first meeting of the Working Group took place on 13 October 2022 where it was agreed to meet fortnightly and to coordinate a short-term rapid response to the Cost of Living Crisis for our residents and communities.
- 4.2 The Working Group is an advisory, non-decision making body but may make recommendations or requests to other Committees, Panels, Lead Members or Officers as appropriate. The purpose of the Working Group is to inform the Council's response to the cost of living crisis and to facilitate means of support to our citizens. The Terms of Reference of the Group are attached at Appendix 1 of this Report.

(A) FUNDING / GRANTS AVAIALBLE

- 4.3 Welsh Government have announced additional funding for specific schemes to support residents in response to the cost of living crisis. This is specifically targeted at food poverty and access to warm spaces. This includes:
 - £22,000 Welsh Government funding through Welsh Local Government Association (WLGA) to support an increased number of people facing food poverty by strengthening existing community food initiatives across the County Borough; and
 - 2. £44,000 Welsh Government Warm Places funding. The 'Warm Places' initiative will enable venues to become Warm Places where people can find warm environments, refreshments, advice and support. Wrexham Council is keen to work with our partners and not for profit organisations wishing to set up Warm Places.
- 4.4 In addition, approximately £100,000 has been earmarked within the Discretionary Cost of Living Support funding (as reported to Executive Board in September) to support the Council's objectives in tackling poverty.
- 4.5 Total funds available £166,000.
- 4.6 The Cross-Party Member/Officer Group is mindful of the pressing need for action and therefore proposes a number of immediate interventions. Recommendations from the Cross Party Member/Officer Working Group are as follows:

£22,000	Wrexham Foodbank – to support expansion of provision
£44,000	Warm Places initiative. The Council to establish a grant scheme for
	local organisations to bid for funding to deliver their 'Warm Places'
	offer, this may include provision of meals. Applications will be
	assessed and agreed or rejected by an WCBC Officer Group and
	reported to the Cross Party Member Officer Cost of living Crisis
	Working Group. Draft Criteria and guidance notes attached at
	Appendix 2 of this report.
£60,000	Citizens Advice Bureau to extend services specifically to provide
	additional advice/support associated with the cost of living crisis. This
	would be subject to a 3 year Service Level Agreement at \$20k per

additional advice/support associated with the cost of living crisis. This would be subject to a 3 year Service Level Agreement at £20k per annum, to be reviewed annually.

£5,000 To deliver a number of community based 'Cost of Living Information

and Advice Multi-Agency Events'; and provision of printed materials and information

£10,000 to be administered by housing to ensure that our 32 sheltered housing units become warm places *

£141,000

Leaving £25,000 to respond to any further priorities and opportunities as they emerge

4.7 The Council's Tackling Poverty Strategy is currently being reviewed in order to devise a longer term and sustainable approach to addressing the issues of poverty and exclusion caused by cost of living crisis. In addition, the review of the Council Plan this Autumn will consider the changing needs and challenges faced by our residents.

5. IMPLICATIONS

- 5.1 **Policy Framework** Financial inclusion, maintaining wellbeing and tackling poverty are key priorities established in the Council Plan 2020/23 and associated strategies such as the Councils Tackling Poverty Strategy; the Well-being plan and the HRA Business Plan.
- 5.2 **Budget** All financial implications are detailed in the body of this report.
- 5.3 **Legal –** There are no direct legal implications. (need to check and confirm)
- 5.4 **Staffing** administration of funds and co-ordination of activities will be carried out from within existing staff resources.
- 5.5 **Equality/Human Rights to be completed** The recommendations in this report aim to enhance the support for people in need during this cost of living crisis.

6. CONSULTATION

6.1 In addition to the cross-party member/officer group, consultation with AVOW has taken place regarding the proposals in this report. The Chief Officer has commented.....

DRAFT

Wrexham County Borough Council Warm Spaces Grants







Over the recent months we have seen unprecedented pressures on the cost of living for our communities. For those already struggling to balance their living costs, this further compounds the very real and tough decisions that some may have to make this winter.

Wrexham County Borough Council wants to do more to help our communities address the cost of living pressures.

One of the Council's commitments is to work with our local partners, to create a network of Warm Spaces; places where local residents can come together to stay warm, perhaps participate in activities and have a cuppa too.

We are asking groups and organisations to support us in delivering spaces across Wrexham County Borough that are open, welcoming for all, accessible, safe and free to our communities to come inside and warm up. We want to ensure that anyone who is cold knows where they can go to get warm, stay warm and enjoy a bit of company.

The Council recognises that for some groups and organisations there will be financial challenges in being able to provide a warm space in their communities. As a result, the Council is launching a distinct grant programme to help. The Warm Spaces Grant aims to give groups and organisations some financial support to open their venues up as warm spaces, in addition to their normal activity.

Grants of up to £500 (and up to £1000 in exceptional circumstances where scale of need and activity can be evidenced) are available. This money can be used to offset a range of costs for example, energy costs, activity costs, materials needed, or staffing costs.

If you have a query regarding application process and conditions of the grant please contact....

If you have an idea and are not sure how to turn it in to an application or you are in need of support for volunteers or help to set up a not for profit group in order to apply please contact AVOW.

AVOW can also assist with training for volunteers on a range of topics including food safety accredited training, Welfare Rights, Introduction to applying for grants. Further information can be found on their website: AVOW Events | Eventbrite

Basic Funding Criteria

Grants will be awarded to not-for-profit organisations, working for the benefit of **Wrexham Communities**. To apply, your group does not have to be a registered charity but you do need:

- A constitution or set of governing rules;
- Accounts or records of expenditure;
- A bank account; or a partner organisation willing to hold the money for you;
- To have suitable and relevant policies (such as safeguarding or insurance) to run your project as appropriate;
- To own or have a lease on the building in which the warm space will be operating in;
- To be ready! You'll need to start spending the money within a month of receiving the grant; and
- To be prepared to sign up to the <u>Warm Spaces Charter</u>

Working with Others

Please talk to neighbouring centres, community organisations and libraries to make sure your warm space offering will complement what others around you will be doing.

AVOW are currently collecting information about similar existing activities, to find out more about what is already existing contact AVOW.

What Does the Grant Fund Cover?

The Warm Spaces Grants provide funding to enable groups and organisations to offer additional warm spaces to the community. The aim is to assist in alleviating impacts associated with current pressures associated with the cost of living.

We welcome bids for funding that provide additional activity and/or open a warm space that would not be open otherwise. The grant will cover the following expenses:

- Purchase or hire of resources e.g. kettles, craft materials;
- Food for provision of warm meals;
- Staff/ volunteer time/ expenses;
- Energy Costs; and
- Anything else that enables the space to be open, welcoming and sustained.

The grants will not be available to groups that:

- Deliver projects that do not benefit the residents or communities of Wrexham;
- Discriminate on the basis of race, religion, national origin, disability, age, or sexual orientation;
- Deliver projects which only benefit animals;
- Carry out political activities;
- Want funds to carry out capital improvements or maintenance to the building the warm space will be held in; and
- Are in close proximity to a local library hub, where there is existing warm space provision.

Still need to measure outcomes e.g.

Number of events

Number of people supported

Range of advice services available or signposted to

How Do I Apply?

Please complete the online application form, which can be found here: link not yet live

Applications for funding will open on ?? and will close on ?? dates to be confirmed

The Warm Welcome Guide provides more information about how a warm space works. It can be viewed by clicking on the link below:

A Warm Welcome 2022 (746KB)

The following documents must be provided as part of your application:

- · Safeguarding Policy;
- Public Liability Insurance; and
- Risk Assessment for the Warm Spaces Activity.

Support is available from AVOW regarding any of the above.

What happens once I've applied?

We will email you to acknowledge receipt of your application. Once received we will check that your application meets our criteria, is eligible and that we have all the relevant documents.

As this is a rolling programme, we will be assessing applications as they are submitted and we aim to determine your application within 2 weeks of submission. Successful applicants will be contacted as soon as a decision is made and will work with the Grant Officer, to get their warm spaces offered underway.

Once all of the allocated funds have been awarded, we will close the grants programme. It may reopen should more funding be made available.

Applications will be assessed and agreed or rejected by an WCBC Officer Group and reported to the Cross Party Member Officer Cost of living Crisis Working Group.

Feedback will be provided to unsuccessful applicants who may be supported to reapply again if it is considered that the proposal could be supported with some support and/or additional information.

Any Further Questions?

Please email: warmplaces@wrexham.gov.uk



Oeddech chi'n gwybod y gall llyfrgelloedd Wrecsam eich helpu gyda'r argyfwng costau byw?

Did you know Wrexhams Libraries can help you with the cost of living crisis?

:AMIDDIM: Mynediad IlBapurau Newydd

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Access to groups and contribes for adults and ghildren, most of them FREE of charge.

Regular Fries events includes

- o' Story and phyme times in Welsh and English for young children
- o Reading Groups for all ages
- o Friendshipgroups
- a Kinitand Kawa / Graft groups
- o Children's activities
- o Welsh Conversational Croups

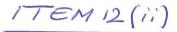
For details of these even WWW.WIEdeller

on social media

Gall eich llyfrgell leol arlwyo, cefnogi a bod yno i chi y gaeaf hwn!

Your local library can provide, support and be there for you this winter!





Consultation on Flintshire and Wrexham's draft wellbeing plan

November 2022

Croeso!

Welcome to the latest stage on our journey to help improve local well-being across Flintshire and Wrexham. For a few years now, public sector organisations across our area have been working more closely with the third sector, businesses and communities. As we rebuild our resilience after COVID-19, and face the cost of living crisis together, we want to co-produce a long-term plan to look at issues such as climate change and mental health and wellbeing.

The Flintshire and Wrexham Public Services Board has to publish a five year plan on how we will work to improve local well-being by May the 4th 2023. This won't be set in stone. Circumstances may change and as more people get in involved, bringing their passion, energy and vitality, we will make sure the plan evolves.

We will make sure that our culture and language are clearly embedded in everything we do, as we continue to build proud and resilient communities.

We see this consultation stage as an opportunity for you to give your thoughts on where we have got to so far, and where we are heading. Please let us know what you think before the 5th February 2023. Details of how you can get in touch are provided at the end of this document.





Who are we?

The Public Service Boards are where the public sector organisations across Flintshire and Wrexham come together. It is a strategic partnership with a strong focus on taking a collective approach to planning, decision-making and action. Every member of the PSB is an anchor organisation working in our area, looking at how they use their resources more effectively to build improvements in well-being. Crucial to this work is the relationship with our communities, and how we work with them to add value and transform people's lives.

We're proud that in North Wales we are embracing the five ways of working (prevention, long term, collaboration, integration & involvement) in everything we do.

We want to change things for the better. The PSB will do this by bringing the magic of shared commitment by testing ideas, challenging impacts, undoing blockages and enabling co-production with our communities.

Based on what we have learned over the last few years throughout the COVID-19 pandemic and using evidence and data to guide us we have produced two broad objectives, which we feel, will help us all to work together to tackle inequality and improve well-being:

- Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.
- Improve community well-being by enabling people of all ages to live healthy and independent lives.

To support these broad objectives we have identified three areas to focus on: children and young people, communities and our workplaces.

Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.	Improve community well-being by enabling people of all ages to live healthy and independent lives.
Ensure children and young people will thrive through making the most of new skills, training and learning opportunities	Ensure there is an effective approach to prevention and early intervention for children and families across the public sector
Mobilise everyone's skills and talents to tackle climate change and build a strong, fair sustainable local economy	Innovate with communities to build good mental health and well-being through feelings of community safety, security and belonging.
Strengthen the connection between PSB organisations and their staff who work and live in communities	Ensure that PSB deeply understands the needs and resources of their communities

What do we know?

We know that our well-being assessments are a line in the sand of where we were in January 2022. Life has already moved on with people in Wales now facing a cost of living crisis and economic turmoil across the world. As a PSB, we are committed to assessing the needs of our population on an ongoing basis. This will ensure we improve the data we are gathering about the wellbeing of our communities and the information reflects the most up-to-date needs of citizens.

There are four pillars of well-being – environment, culture, society, and economy. These are intertwined, they are not separate. Across these four pillars, there are common challenges of inequalities and social determinants of health. Unless we commit as a society to tackling these common challenges across all four pillars, we will continue to risk a decline in population well-being.

A key aspect of our well-being assessment was to understand the big trends and drivers that are likely to shape the future in Flintshire and Wrexham and to provide insight into how we can best prepare for the future, around people and population, planetary health and limits, inequalities and technology. We used a range of resources to shape our thinking, including the Future Generations Commissioner for Wales' <u>Future Generations Report</u>, Welsh Government's <u>Well-being of Wales</u> and <u>Future Trends Reports</u>, and Natural Resources Wales' <u>North East Wales Area Statement</u>.

New Approaches to designing and delivering well-being with communities Working with all Public Services Boards across North Wales, we are planning a variety of regional engagement and involvement strands of work with partner organisations and community groups. Each strand is funded through the North Wales Regional Support Grant 2022-23, which is enabled by Welsh Government. This funding will allow us to work closely with community groups, listening to what really matters to them and designing services together. This work will be continual through the life of our Wellbeing Plan, and community services may change, as community needs change.

This approach to shared planning and equal decision-making with the PSB, wider partners and communities all working together and at the same time, is called **co-production**. We are learning about co-production and the positive difference it brings to service design and delivery, by being part of an exciting network of practitioners, trainers and facilitators: The Co-production Network for Wales.

The Flintshire and Wrexham PSB is committed to embedding co-production with communities into the service design and delivery of all well-being planning in future, so that resources and services are accessible and in the heart of our communities, for all to enjoy.

Examples of co-produced regional engagement and involvement work happening now, or starting soon, in North Wales includes:

- Community Narratives creative methods such as storytelling to record voices and experiences of diverse communities
- **Diverse Together Community Chats** community engagement with a diverse range of community groups with the Community Cohesion team, and facilitating their input on themes of safety, equality and wellbeing.
- The Future Leaders Programme will give young people the opportunity to become 'co-producers' in well-being planning, and test the concept of a Future Leaders Programme with the potential for scale across the whole of North Wales, and beyond.
- Citizens' Jury for North Wales This method of inquiry is where a small group of people come together to assess evidence and deliberate on an issue, and these views help the PSB co-produce their Well-being Plans.

• Trauma and Adverse Childhood Experiences (TrACE) Community of Practice – bringing together people and organisations across North Wales engaging in 'trauma informed practice' to learn, share and innovate. It will help build strategic capacity and capability across the region and allow PSBs to understand many types of lived experience and actively support community resilience.

Research evidence, community stories, techniques and training for community engagement are shared at the **North Wales Insight Partnership (NWIP)** which is a collaborative working space for the PSBs, partners and community voices.

Our objectives

This section gives more detail about the two objectives that we are proposing will be at the heart of our well-being plan, the evidence that has informed each one, and some of the projects that the public sector organisations will work together on in partnership with communities and other stakeholders.

Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.

Children and Young People

Ensure children and young people will thrive through making the most of new skills, training and learning opportunities.

Our assessment found that for four key social determinants (employment, education, and community safety) and health outcomes were poorer for those living in low-income area. Whilst the overall qualification profile is increasing, inequality in educational attainment remains and households with a disabled person in the household, and people from Black, Asian and minority ethnic groups are at risk of income poverty. It is critical that we invest in innovation and preparing young people for their future, and that there is a good range and quantity of well-paid, stable employment opportunities available.

What we could do...

Education

• Improve learning opportunities for children and young people through the Children's University for Wrexham and Flintshire

Employment

Support the Future Leaders programme and align with Future Generations Leadership Academy

Communities - prosperity and fairness

Mobilise everyone's skills and talents to tackle climate change and build a strong, fair sustainable local economy.

Climate change is the defining issue of our time. We have a real opportunity to work together to engage with our natural environment to build positive health outcomes, including improved physical and mental health, and reduced risk of cardiovascular disease and other chronic conditions. We must take the opportunity to develop a sustainable local economy, growing local business and focusing on developing green infrastructure to help to mitigate the effects of climate change and support improved well-being outcomes.

What we could do...

Place

- Work together to enable a climate change social movement
- Sign-up to the North Wales Healthy Travel Charter
- Create access to affordable, good quality, healthy food
- Work together to build resilient and cohesive communities, reducing discrimination and building opportunity.

Employment

- Implement a volunteering policy to provide opportunities for those currently excluded from the workplace to build their experience
- Take a joined up approach to training and recruitment of Welsh speakers to promote the benefits
 of speaking and using our Welsh language more regularly
- Actively build career pathways at all levels, prioritising those from the most deprived communities and publish progress

Where we work

Strengthen the connection between PSB organisations and their staff who work and live in communities.

Our assessment identified the key role that the public sector has to build strong communities, through its spending power, and role as anchor institutes. Co-producing projects with communities and stakeholders will encourage a diversity of voices from our communities. Employees who work for PSB organisations already invest their time in their communities, for example as school governors or organising local Eisteddfodau. By working together the PSB organisations will do much more to co-ordinate and support colleagues to develop a sense of belonging for all communities, reinforcing our Welsh culture.

What we could do...

 Commit to a staff volunteering policy that allows individuals and teams to commit a proportion of their work time to supporting local organisations, and encourages secondments, joint posts and collaboration Identify where organisations can change systems so that recruitment practices enable diverse and thriving workplaces.

Improve community well-being by enabling people of all ages to live healthy, safe and independent lives.

Children and Young People

Ensure there is an effective approach to prevention and early intervention for children and families across the public sector.

Preventing the need for people to require health and social care support and intervening early when help and support is required is the most effective way to improve the wellbeing of our population. Taking this approach is particularly important at a time when NHS and social care services are overwhelmed with demand. We can ensure that we respond to the changing profile of Wrexham and Flintshire, areas where the age profile of the population is growing increasingly older. All PSB members will need to work with the wider system to ensure that prevention in embedded across everything they do, with a strong focus on early years where we know investment will achieve the biggest return in long-term health and wellbeing outcomes. This will also balance the needs of our older population and creating an environment for healthy ageing.

Adverse Childhood Experiences are stressful experiences that children can be directly or indirectly exposed to while growing up, and these are connected to all the social determinants of health (well-being). Our assessment has identified that we need to focus on reducing these negative experiences otherwise they will continue to affect our population throughout their lives, leading to poor health, social problems and early death.

Community Safety

Community Safety is about reducing and tackling crime and disorder within the county. It relies upon working in partnership with our agencies and communities to make the areas in which we live safer. As a Public Services Board we work in partnership to implement strategies that are in line with legislation and wider priorities.

What we could do...

Prevention and Early Intervention

 Work towards a system wide approach to prevention and early intervention for children and families

Healthy Weight

 Commit to taking a leadership role in the Whole System Approach to Healthy Weight. Obesity, unhealthy diet and inactivity are some of the biggest risk factors for years lived with disability in Wales.

Communities - prosperity and fairness

Innovate with communities to build good mental health and well-being

For North Wales, there is a higher rate of mental health problems than for the rest of Wales, and this is without us fully understanding the impacts of COVID-19. In particular, we know from Wrexham's population needs assessment that the current medical model of mental health service delivery in Wrexham may be preventing further opportunity to co-produce community based and accessible mental health services. So there is a real opportunity to ensure that access across Flintshire and Wrexham is better designed to ensure accessible, integrated, and seamless services for citizens.

What we could do...

Mental Health and Wellbeing

 Support the Good Mental Health social movement across Wrexham and Flintshire that promotes the active use of the 5-ways to wellbeing

Green Health

Optimise green health opportunities through social prescribing in Wrexham and Flintshire

Where we work

Ensure that the PSB understands the needs and resources of their communities

Our assessment found a mixed picture of engagement with our communities and stakeholders. We found that by committing to better, open conversations and actively seeking out seldom heard voices and stories and lived experience that the PSB must work with communities and services users on the design, delivery and ownership of the services they need.

What we could do...

- Work with communities and the Adverse Childhood Experiences hub, to become trauma informed organisations
- Address barriers to using public services faced by disabled people
- Commit to becoming Foster Friendly organisations to improve opportunities for our looked after children

What next?

We will reflect on comments, challenges and ideas we receive in this consultation stage as we continue to co-produce our well-being plan. To deliver sustainable change for Flintshire and Wrexham we have to be bold – we need to think about what will success look like in 5, 10, 15, 20, 25 years and how do we get there.

We're proud that in North Wales we have use the five ways of working to shape how we do things. As we go forward it will be job of the Public Services Board to work with communities, stakeholders and businesses to bring the magic.

Get involved

PSB organisations, partners and communities are coming together to change our ways of working and cocreate better outcomes with communities. In the future we will continue to use and share our evidence, intelligence and insight to inform well-being planning. Join us.

If you'd like to comment on our shared objectives, and the actions we are shaping with communities, then please get in touch with the team before 5th February 2023.

sustainability@wrexham.gov.uk

corporatebusiness@flintshire.gov.uk

ITEM 18



Clerks of Community and Town Councils,

Directors of Finance,

County and County Borough Councils

November 2022

Dear Clerk,

Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2023-24

This is to notify you that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2023-24 is £9.93.

Section 137(1) of the 1972 Act permits each Community or Town Council to incur expenditure for purposes for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure incurred. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2023-24 will be £9.93 per elector.

For the financial year 2023-24, the appropriate sum for the purposes of section 137(4)(a) is calculated by applying the formula set out in Schedule 12B to the 1972 Act. The Retail Prices Index increased by 12.6% between September 2021 and September 2022. This means that, by application of the formula, the appropriate sum for the financial year 2023-24 increases from £8.82 to £9.93 per elector.

For clarity, the Local Government and Elections (Wales) Act 2021 includes provision which enables 'eligible community councils' to exercise the General Power of Competence. The power for Community and Town Councils to exercise the General Power of Competence came into force on 5 May 2022.



The relevant statutory guidance for community and town councils explains the interaction between the two powers (i.e. the general power of competence and the power under s.137 of the 1972 Act). Community and town councils exercising the General Power of Competence are not subject to an expenditure limit, but other conditions apply. For all other community and town councils, the limit set out in this letter will apply.

Yours sincerely

Martin Bull Local Government Finance Policy & Sustainability Division

From: Graham Llovd

Sent: 16 November 2022 10:24

To: Clerk; Clerk (Acton Community Council); clerk@coedpoeth.com;

clerk@offacommunitycouncil.gov.uk; clerk@ruaboncommunitycouncil.gov.wales; clerkgresford; Rhosddu Community Council; Bryn Jones; Peter Mullen; clerk.rhoscomcouncil@outlook.com; Minera

Community Council

Subject: School Crossing Patrols

Good Morning,

As you are aware you have not had any invoices appertaining to School Crossing Patrols in your area for this financial year. This is due to the delay in having details of the new pay award I have now have the increase from our Finance department Annual cost 21/22 was £4,850.00p Quarterly £1,212.50p the new cost 22/23 will be Annual £5,495.00p Quarterly £1,374.00p. I will be forwarding Quarter 1 and 2 in the next two weeks. I am sorry about the delay but I felt that I needed the correct information to give you and there was a delay nationally with the pay award being accepted.

If you have any other questions please do not hesitate in contacting my office.

Regards Graham

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.

Ewch i weld - mi fedrwch chi dalu, rhoi gwybod, gwneud cais, dweud eich dweud, a dod o hyd i wybodaeth ar-lein yn www.wrecsam.gov.uk. Arbedwch bapur - meddyliwch cyn argraffu!

Mae'r neges e-bost hon ac unrhyw atodiadau wedi eu bwriadu ar gyfer yr unigolyn neu?r sefydliad y?i cyfeirir atynt yn unig. Am yr amodau llawn yngl?n â chynnwys a defnyddio?r neges e-bost hon, ac unrhyw atodiadau, cyfeiriwch at www.wrecsam.gov.uk/top navigation/disclaimersw.htm

We welcome correspondence in Welsh. We will respond to any correspondence in Welsh and this will not lead to any delay.

Take a look - you can pay, report, request, have your say and find information online at www.wrexham.gov.uk. Save paper - think before you print!

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